


DR YASHWANT SINGH PARMAR
UNIVERSITY OF HORTICULTURE AND FORESTRY, SOLAN
"ESTABLISHMENT BRANCH"

NO.UHF.1-12/86(Estt.)/-14647-77 Dated: 7.11.86

OFFICE ORDER

It has been observed that the Controlling Officers/Heads of Departments/Offices forward the applications of employees/officers working under them to this Office for seeking permission for "NO OBJECTION CERTIFICATE" for obtaining the Indian Passport without giving complete information required for issue of "NO OBJECTION CERTIFICATE".. It is, therefore, impressed upon all concerned that in future the following informations may invariably be supplied while forwarding the application for the purpose:-

- i) whether the employee/Officer is a bonded candidate or not ?
- ii) alternative working/teaching arrangements to be made to look after the duties in their absence on abroad;
- iii) whether any vigilance or enquiry case is pending or contemplated against the concerned employees/Officers ?
- iv) the name of the country(s) which the University employee(s)/Officer(s) intend(s) to visit, the date of the visit and the purpose; AND
- v) how the journey abroad will be financed ?


DR
Registrar.

Endst.No.Even: 14647-77

Dated: 7.11.86

Copy to the following for information and necessary action:-

1. All the Statutory Officers, Dr Yashwant Singh Parmar University of Horticulture and Forestry, Solan.
2. All Professors and Heads/Offices, Dr Yashwant Singh Parmar University of Horticulture and Forestry, Solan.
3. All Chief Scientists/Incharges, RFRS, HRRS, Mashobra/Bajaura/Dhaulakuan/Sharbo and Nagrota.
4. Guard/Concerned File.
5. 10 spare copies.


DR

DR Y. S. PARMAR UNIVERSITY OF HORTICULTURE AND FORESTRY, NAUNI, SOLAN

No. UHF/Regr/Estt/7-495/06/-14571-6/0

Dated: 29/8/19

OFFICE ORDER

The instructions regarding forwarding the applications of employees of this University for issuing No Objection Certificate for obtaining Indian Passport were issued by this University vide Office Order No. UHF/1-12/86(Estt)/-14647-77 dated 07.11.1986 (copy enclosed for ready reference). However, some of the Head of the Departments/Offices are forwarding the application of employees without furnishing the requisite information as desired in the said order. It is, therefore, impressed upon all the Controlling Officers/Heads of Department/Officers/ Incharges of Research Stations/KVKs that while forwarding the applications of the employees for issuing NOC for obtaining Indian Passport, the following information may also be furnished in future:

- i) that no vigilance case is pending against the individual concerned;
- ii) that no disciplinary/departmental proceeding is/are pending against him/her;
- iii) that individual is not convicted from any court in the last five years;
- iv) that no court case is pending against the individual concerned; and
- v) that three recent photographs of concerned employee may be attached with the application along with copy of Identity Card issued by this University and one photo of the same should have been attested by the Head of the Department/Office/Station(s) while forwarding the case.

All the Controlling Officers are requested to bring these instructions to the notice of employees including teachers/scientists working under their control for strict compliance.

Endst: No. Even: 14571-14610

Copy to:

1. All the Statutory Officers, UH&F, Nauni, Solan.
2. The Dean, College of Horticulture & Forestry, Neri, Distt- Hamirpur.
3. The Dean, College of Horticulture and Centre of Excellence for Horticulture Research and Extension, Thunag, Distt-Mandi.
4. All the Heads of Departments, COH/COF and other Heads of offices at Nauni.
5. All the Associate Directors/Incharge, Outstations/KVKs, UH&F.
6. The Secretary to Vice-Chancellor, UH&F, Nauni, Solan.
7. The Incharge, CIC, UH&F, Nauni, Solan.
8. Guard file/1-72.

Registrar

Dated: 29/8/19

Registrar